

## Department of Near Eastern Languages & Cultures Individual Studies (2193 / 5193) request form

Enrollment in Individual Studies credit hours are subject to the same tuition, fees, and registration requirements as regular 'classroom' credit hours. All Individual Studies credit hours are assessed as S/U (satisfactory/unsatisfactory; i.e., without letter grades) and students are responsible to verify whether and how any Individual Studies credit hours may count toward the completion of their degree. No member of the faculty is obligated to provide Individual Studies guidance to any student.

This form (with any attachments) is due to the Departmental Academic Program Coordinator by the final day of regularly scheduled classes of the semester preceding the semester of enrollment in Individual Studies credit hours. (Forms for Spring are due at the end of Autumn, for Summer at the end of Spring, and for Autumn at the end of Summer). The Committee or Department Chair may request revisions or clarifications to the proposal. Upon review and approval, the student will be contacted by the Academic Program Coordinator with instructions for enrollment.

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\_\_\_\_\_

last name

\_\_\_\_\_

first name

\_\_\_\_\_

name.#

\_\_\_\_\_

program & major (e.g., MA NELC, BA Hebrew, minor Persian, etc.)

\_\_\_\_\_

year in program

\_\_\_\_\_

term of enrollment

\_\_\_\_\_

course subject & number (e.g., Arabic 2193, NELC 5193)

\_\_\_\_\_

proposed credit hours<sup>1</sup>

\_\_\_\_\_

instructor

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Topic(s) of Proposed Course & Rationale<sup>2</sup>

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(over)

## Proposed Meeting Schedule<sup>3</sup>

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Projects / Products / Assignments

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Learning Objectives (*"after completion of Individual Studies, student will have learned to..."*)

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Bibliography (attach additional pages as necessary)

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Student Signature

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date

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Instructor Signature

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date

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Departmental Approval

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date

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### Notes:

1. *OSU Faculty Rules 3335-8-24 A(1)* specifies approximately 3 total hours/week of formal instruction and independent student work per credit hour; e.g., a 3 credit-hour 2193 or 5193, for a 14-week semester, should involve approximately 126 hours of work.
2. Individual Studies credit hours are typically restricted to those situations where students' curricular needs and interests cannot reasonably be accommodated by the regular course offerings of University.
3. Faculty and students should meet at least every second week of the semester.